

Appendix F - Fees Charges Exceptions

**Environmental Services Fees and Charge 2018-19**

**Exceptions to the inflationary 3.9% increase**

Directorate	Service	Fee Description	Sub Category	2017-18 Fee (£)	2018-19 Fee (£)	% Change	Reason for exception to inflationary increase
Parking	Parking Permits	Individual's first permit (6mths)		71.00	71.00	0.0%	Parking fees will be considered in the context of Parking Policy
	Parking Permits	Individual's second permit (6mths)		260.00	260.00	0.0%	
	Parking Permits	Individual's first permit (Yearly)		119.00	119.00	0.0%	
	Parking Permits	Individual's second permit (Yearly)		497.00	497.00	0.0%	
	Parking Permits	Discounted permit charges (Green vehicles)		60.00	60.00	0.0%	
	Parking Permits	Business first permit (6mths)		464.00	464.00	0.0%	
	Parking Permits	Business second permit (6mths)		735.00	735.00	0.0%	
	Parking Permits	Business first permit (Yearly)		791.00	791.00	0.0%	
	Parking Permits	Business second permit (Yearly)		1,310.00	1,310.00	0.0%	
	Parking Permits	Doctors		125.00	125.00	0.0%	
	Parking Pay and Display	Zone A		2.80	2.80	0.0%	
	Parking Pay and Display	Zone A - Visitor's		1.80	1.80	0.0%	
	Penalty Charge Notices	More Serious		130.00	130.00	0.0%	
	Penalty Charge Notices	Less Serious		80.00	80.00	0.0%	
	Towaway			200.00	200.00	0.0%	
	Suspension of Parking Bay	1-5 Days		40.00	40.00	0.0%	
	Suspension of Parking Bay	6-42 Days		60.00	60.00	0.0%	
Suspension of Parking Bay	43 days +		80.00	80.00	0.0%		
	Community Safety	Motorcycle Recovey	Individual	50.00	50.00	0.0%	Price freeze as current price is reasonable
	Community Safety	Stray Dogs	Return of Stray Dogs to Owners	25.00	25.00	0.0%	Charge set in statute
	Community Safety	Stray Dogs	Statutory fee	25.00	25.00	0.0%	
	Community Safety	Stray Dogs	Administration Fee	25.00	25.00	0.0%	
	Community Safety	Stray Dogs	Kennelling (per day)	12.50	12.50	0.0%	Price freeze as published charges have not yet been implemented
	Neighbourhood Wardens	Patrols	Neighbourhood Warden Patrols (per hour)	100.00	100.00	0.0%	Price freeze as main customer base is Registered Social Landlords
	Anti Social Behaviour	Investigations	Casework (per hour)	100.00	100.00	0.0%	Price freeze to remain competitive.
	Anti Social Behaviour	Investigations	Professional Witness Service (per hour)	50.00	50.00	0.0%	
	Anti Social Behaviour	Camera hire	Pin hole camera hire - charge per day	10.00	10.00	0.0%	Price freeze as LBHF is new to the market so wish
	Anti Social Behaviour	Camera hire	Pin hole camera with briefcase hire - charge per day	25.00	25.00	0.0%	
	Anti Social Behaviour	Camera hire	Lipstick camera hire - charge per day	10.00	10.00	0.0%	
	Anti Social Behaviour	Camera hire	Lipstick camera with briefcase hire - charge per day	25.00	25.00	0.0%	
	Anti Social Behaviour	Camera hire	Door viewer camera hire - charge per day	10.00	10.00	0.0%	
	Anti Social Behaviour	Camera hire	Door viewer camera with briefcase hire - charge per day	25.00	25.00	0.0%	
	Anti Social Behaviour	Camera hire	Large zoom camera hire - charge per day	15.00	15.00	0.0%	
	Anti Social Behaviour	Camera hire	Large zoom camera with briefcase hire - charge per day	25.00	25.00	0.0%	

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Environmental Health, Community Safety & Emergency Services	Anti Social Behaviour	Camera hire	Polecam hire - charge per day	50.00	50.00	0.0%	to remain competitive
	Anti Social Behaviour	Camera hire	Door viewer camera (housed) hire - charge per day	15.00	15.00	0.0%	
	Anti Social Behaviour	Camera hire	Metal hide with camera hire - charge per day	25.00	25.00	0.0%	
	Anti Social Behaviour	Camera hire	Notice board camera hire - charge per day	25.00	25.00	0.0%	
	Anti Social Behaviour	Camera hire	Fire sign camera hire - charge per day	25.00	25.00	0.0%	
	Anti Social Behaviour	Camera hire	Motion sensor camera hire - charge per day	20.00	20.00	0.0%	
	Anti Social Behaviour	Camera hire	Briefcase camera plus audio hire - charge per day	50.00	50.00	0.0%	
	Anti Social Behaviour	Camera hire	Camera equipped vehicle hire - charge per day	50.00	50.00	0.0%	
	CCTV	4G Deployable CCTV cameras	Survey (per hour)	25.00	25.00	0.0%	Price freeze as LBHF is new to the market so wish to remain competitive
	CCTV	4G Deployable CCTV cameras	Individual PoleCam (set up)	400.00	400.00	0.0%	
	CCTV	4G Deployable CCTV cameras	Individual PoleCam (charge per day)	100.00	100.00	0.0%	
	CCTV	4G Deployable CCTV cameras	Individual PoleCam (charge per week)	600.00	600.00	0.0%	
	CCTV	4G Deployable CCTV cameras	Individual PoleCam (charge per calendar month)	1,800.00	1,800.00	0.0%	
	CCTV	4G Deployable CCTV cameras	Two PoleCams (set up)	600.00	600.00	0.0%	
	CCTV	4G Deployable CCTV cameras	Two PoleCams (charge per day)	180.00	180.00	0.0%	
	CCTV	4G Deployable CCTV cameras	Two PoleCams (charge per week)	1,000.00	1,000.00	0.0%	
	CCTV	4G Deployable CCTV cameras	Two PoleCams (charge per calendar month)	3,000.00	3,000.00	0.0%	
	CCTV	Footage analysis	Forensic review of recorded footage (per hour)	30.00	30.00	0.0%	
	CCTV	Footage analysis	Forensic review of recorded footage (per day)	200.00	200.00	0.0%	
	Registrars	Notices	Notice of marriage/civil partnership	35.00	35.00	0.0%	Statutory fees, no increase
	Registrars	Notices	Notice of marriage/civil partnership (subject to Home Office referral)	47.00	47.00	0.0%	
	Registrars	Notices	Consideration of Divorce/Dissolution (outside of British Isles) by LRS	50.00	50.00	0.0%	
	Registrars	Notices	Consideration of Divorce/Dissolution (outside of British Isles) by GRO	75.00	75.00	0.0%	
	Registrars	Notices	Waiver (reduce 28 day notice period)	60.00	60.00	0.0%	
	Registrars	Notices	RG's Licence	15.00	15.00	0.0%	

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Directorate	Service	Fee Description	Sub Category	2017-18 Fee (£)	2018-19 Fee (£)	% Change	Reason for exception to inflationary increase
	Registrars	Conversion of a Civil Partnership into Marriage	At Register Office	45.00	45.00	0.0%	
	Registrars	Conversion of a Civil Partnership into Marriage	Completing the declaration	27.00	27.00	0.0%	
	Registrars	Conversion of a Civil Partnership into Marriage	Signing the declaration in a religious building registered for same sex couples	91.00	91.00	0.0%	
	Registrars	Civil Marriage/Civil Partnership/Naming Ceremonies/Vow Renewals (including rehearsals)	Attendance at the Register Office	46.00	46.00	0.0%	
	Registrars	Civil Marriage/Civil Partnership/Naming Ceremonies/Vow Renewals (including rehearsals)	Marble Gallery - Saturdays	650.00	650.00	0.0%	Increased last year. Current fee is competitive
	Registrars	Fee for attendance at places of Worship		86.00	86.00	0.0%	
	Registrars	Copy certificates	Copy certificate at time of registration	4.00	4.00	0.0%	
	Registrars	Copy certificates	Copy certificate in current register	7.00	7.00	0.0%	Statutory fees, no increase
	Registrars	Copy certificates	Copy certificate from historical records	10.00	10.00	0.0%	
	Registrars	Copy certificates	Copy certificate from historical records - administration fee	5.00	5.00	0.0%	
	Registrars	Copy certificates	While You Wait service for copy certificates - Price on application	40.00	40.00	0.0%	Current fee is competitive
	Registrars	Copy certificates	24hr service for copy certificates - Price on application	30.00	30.00	0.0%	
	Registrars	Fees for Changes to Initial Registration	Consideration of Space 17	40.00	40.00	0.0%	
	Registrars	Fees for Changes to Initial Registration	Consideration of Corrections by LRS	75.00	75.00	0.0%	Statutory fees, no increase
	Registrars	Fees for Changes to Initial Registration	Consideration of Corrections by GRO	90.00	90.00	0.0%	
	Registrars	Cancellation & Booking Changes	Non-refundable deposit per notice	35.00	35.00	0.0%	
	Registrars	Cancellation & Booking Changes	Non-refundable deposit for ceremony bookings	100.00	100.00	0.0%	Current fee is competitive
	Registrars	Cancellation & Booking Changes	Amendment administration fee for ceremony bookings	35.00	35.00	0.0%	
	Transport	Parts		Cost + 10.5%	Cost + 10.5%	0.0%	
	Transport	Fuel - Diesel / Petrol / LPG		Cost + 8.5 to 10.5%	Cost + 8.5 to 10.5%	0.0%	
	Transport	Ad Hoc Vehicle Hire		Cost + 10.5%	Cost + 10.5%	0.0%	
	Transport	Management and Administration Charge		Total Cost (excluding Fuel and NSEs) + 10.5%	Total Cost (excluding Fuel and NSEs) + 10.5%	0.0%	Current charging methodology is competitive
	Transport	Labour Rate per hour (prices starting at)		from £45	from £45	0.0%	

Appendix F - Fees Charges Exceptions

Fee Description	2017/18 Charge (£)	2018/19 Charge (£)	Proposed Variation (%)	Total Estimated Income Stream for 2017/18	Total Estimated Income Stream for 2018/19	Reason For Variation Not At Standard Rate
<b>Private Sector Leasing</b>						
Private Sector Leasing Water Charges	Varies	Varies	Subject to water company increase, expected in January 2018	Nil	Nil	The charge is determined by the annual increase set by the water companies.
Private Sector Leasing Rent (average per week)	£276.96 as at 1st October 2016	£257.04 as at 22 November 2017	na	£10.8m (2017/18 Estimates, based on 782 units with 4% void at the weekly rent of £276.96)	£11.8m (2018/19 Estimates, based on 921 units with 4% void at the weekly rent of £257.04)	Since April 2012, the PSL rent threshold has been based on the January 2011 Local Housing Allowance (LHA). The LHA varies according to changes in market rents, the location of the property and its bedroom size. The threshold formula was 90% of LHA plus £40 and subject to a cap of £500 on Inner London and Outer South West London Broad Rental Market Areas (BRMA) and a cap of £375 on other BRMAs. From April 2017, the £40 was removed from the formula, the new threshold is 90% of January 2011 LHA and subject to a cap of £460 on Inner London and Outer South West London BRMA and a cap of £335 on the other BRMAs. PSL tenants living in a Universal Credit Implementation Area will have their rent threshold based on 100% of the April 2015 LHA. By October 2017, 10% of the Council's PSL tenants were subject to the April 2015 LHA.
<b>Bed and Breakfast Temporary Accommodation</b>						
B & B Rent Single/Family (Average per week)	£213.46 as at 1st October 2016	£204.64 as at 1st October 2017	na	£1.5m (2017/18 Estimates, based on 134 tenants at a weekly rent of £213.46)	£2.0m (2018/19 Estimates, based on 190 tenants at a weekly rent of £204.64)	Since April 2012, the B&B rent threshold has been based on the January 2011 Local Housing Allowance (LHA). From April 2017, the B&B rent threshold will be based on the April 2015 LHA to reflect the implementation of Universal Credit. The LHA varies according to changes in market rents, the location of the property and its bedroom size. This fee is the LHA threshold for one bedroom properties.
B & B Amenity Charges - Single Adult	£10.56	£10.56	⇒ 0.0%	£257.04 as at 22 November 2017	£104,300 (2018/19 Estimates, based on 190 tenants)	From the 7th November 2016, the benefits caps were reduced from £26,000 per annum to £23,000 for Lone parents and Couples households and from £18,200 to £15,410 for Singles, in London. Any increase in fees is likely to be irrecoverable.
B & B Amenity Charges - Two Adults	£13.51	£13.51	⇒ 0.0%			
B & B Amenity Charges - Single Adult & Children	£11.14	£11.14	⇒ 0.0%			
B & B Amenity Charges - Two Adults and Children	£14.07	£14.07	⇒ 0.0%			
B & B Amenity Charges - Three Adults and Children	£17.12	£17.12	⇒ 0.0%			
B & B Amenity Charges - Four Adults and Children	£19.94	£19.94	⇒ 0.0%			
B & B Amenity Charges - any additional adult	£2.92	£2.92	⇒ 0.0%			

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Fee Description	2017/18 Charge (£)	2018/19 Charge (£)	Proposed Variation (%)	Total Estimated Income Stream for 2017/18	Total Estimated Income Stream for 2018/19	Reason For Variation Not At Standard Rate
A4 black and white - self service	£0.10	£0.10	→ 0.0%	9,800	9,800	All are in long term decline as customers switch to downloads and other digital formats and an increase would be counter-productive, and likely to lead to lower use and further reduced income
A3 black and white - self service	£0.20	£0.20	→ 0.0%			
A4 black and white - assisted service	£0.20	£0.20	→ 0.0%			
A3 black and white - assisted service	£0.40	£0.40	→ 0.0%			
A4 colour - self service	£0.80	£0.80	→ 0.0%			
A3 colour - self service	£1.50	£1.50	→ 0.0%			
A4 colour - assisted	£1.50	£1.50	→ 0.0%			
A3 colour - assisted	£2.00	£2.00	→ 0.0%			
Community Resources (Ext)	various	various	→ 0.0%	7,800	7,800	All are in long term decline as customers switch to downloads and other digital formats and an increase would be counter-productive, and likely to lead to lower use and further reduced income
Miscellaneous Sales	various	various	→ 0.0%	4,300	4,300	
Internet Income	£0.50	£0.50	→ 0.0%	31,700	31,700	
Library Fines	various	various	→ 0.0%	50,200	50,200	
Lost / Damaged Charges	various	various	→ 0.0%	2,400	2,400	
Video / DVD Hire Income	various	various	→ 0.0%	35,700	35,700	
Hall Lets / Room Hire	per hour	per hour	→ 0.0%	15,000	15,000	
Property Rent	Annual	Annual	→ 0.0%	10,000	10,000	
Sale Items - guide prices - No VAT Charged - Withdrawn items	per hour	per hour	→ 0.0%	3,600	3,600	